

**BY-LAWS OF**  
**CROSS CREEK WOMEN'S 9-HOLE**  
**GOLF LEAGUE**

**Article I**

This organization shall be known as the Cross Creek Women's Nine Hole Golf League.

**Article II**

The purpose of this organization shall be to present a relaxed atmosphere for beginning as well as seasoned Golfers, who have the option of nine or eighteen hole play, to promote good sportsmanship and to create added interest for its members.

**Article III - Membership**

Any lady member of Cross Creek is eligible to join either or both of the 18 or 9 hole leagues. Upon payment of annual dues, new members will play at least three (3) times to establish a handicap, a minimum of two of the nine hole qualifying games must be played in league play even though the player does not qualify for the "game of the day".

This also includes ladies for whom a membership is granted by reason of tenant agreement or associate membership. These score cards must be attested and handed in to the Pro Shop.

Refusal or neglect by any member to comply with our rules shall render such member liable for suspension or expulsion by a vote of two-thirds of the Board of Directors. Annual dues cover membership from November 1 through April 30. Members in good standing are eligible for awards.

The membership fees will be determined by the active board and must be paid by check. Members in good standing will be given birdie pins for birdies made Nov. 1 through Apr. 30 (with no more than five pins awarded per year).

**Article IV – Officers**

Officers of this league shall be, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, Secretary, Treasurer and Member at Large – Communications.

**Duties of the Officers**

**The President** shall preside at all meetings of the League and Executive Board of Directors. She shall appoint all special committees deemed necessary and shall be an ex-officio member of all committees except the Nominating committee.

**The 1<sup>st</sup> Vice President** shall assume the duties of the President in case of her absence or disability. Upon resignation of the President, the 1<sup>st</sup> Vice President shall fill the office for the unexpired term.

The 1<sup>st</sup> Vice President is responsible for determining the Weekly Events (Games) and booking with the Club House Managerial Staff, dates and times of the League Board Meetings and monthly Luncheons for December, January, February and March. In addition, she shall see that all Local Golf Rules are posted and shall assist the Pro in communicating the interpretations of the Rules to the members. She is responsible for updating the changes to the Rules in our Golf League Booklet.

**The 2<sup>nd</sup> Vice President** shall maintain the Golf and Championship records; shall record, order and present “Birdie Pins” and arrange for the purchase and presentation of the Championship and Medallion Awards at March Awards Luncheon. She will arrange for the engraving of the Championship Plaque. She will work with the Club House Managerial Staff to plan the luncheons for December, January, February and March, within the budget set by the Board of Directors.

**The Secretary** shall keep all records of proceedings at all meetings and shall provide correspondence as necessary.

**The Treasurer** shall keep full accurate account of all monies. The Treasurer or the President shall have the authority and privilege of signing and depositing all monies. All bills submitted for payment should be itemized originals. The Treasurer will work with the Communication Chairperson to maintain the membership list which must contain: name, phone number, and e-mail addresses of new members, as well as updates to previous year’s list.

**Member at Large – Communications.** She shall record names, phone numbers and e-mail addresses of League Members and use these to keep members informed of notices, events and special announcements. She is our “Main Contact Person” for the LCCLNHGA, forwarding information to the membership.

#### **Terms of Officers**

The term of officers shall be two years beginning after the March luncheon elections until the following March elections. Should any officer be unable to complete her term of office, the remaining officers shall appoint a member to fill the unexpired term.

#### **Article V – Executive Board of Directors**

This Board shall consist of the President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, Secretary, Treasurer, and Member at Large – Communications, plus Chairperson of each Standing Committee. The immediate Past President will serve as a consultant to the board.

## **Article VI – Meetings of the Board**

Regular meetings shall be held the first Monday of each month, December through March. Special meetings may be called by the President or five members. Schedule adjustments may be made to accommodate any conflicts.

## **Article VII – Elections**

The President shall appoint a Nominating Committee at the December meeting consisting of three voting members for the purpose of composing a slate of candidates to be presented at the regular January meeting. After presentation of the ballot, nominations may be made from the floor for all offices to be filled. In the event of nominations from the floor, a secret ballot may be provided if requested by any nominee. A majority of all votes cast shall be necessary for election which will be held at the March meeting. The newly elected officers shall be installed following the election at the regular March meeting.

## **Article VIII – Parliamentary and Authority**

Roberts Rules of Order shall be the authority in all matters that come up that are not specifically covered in these bylaws.

## **DUTIES OF COMMITTEES:**

**Rules:** See Duties of 1<sup>st</sup> Vice President.

**Away Tournaments:** Responsible for posting invitations from outside clubs, working with other clubs to report participants, and for maintaining an equitable sign-up procedure. If necessary, a lottery system can be used. Collects checks for tournaments, gives to Treasurer who writes one check to club for participants.

**Home Invitational and/or Charity Event:** Responsible for all planning for this event. Said plans are subject to the approval of the organization's board.

**Golf Records:** See Duties of 2<sup>nd</sup> Vice President. Weekly prizes determined by clubhouse staff.

**Handicap:** Scores will be posted weekly in the computer by the designated team captain of each foursome.

**Championship Committee:** See Duties of 2<sup>nd</sup> Vice President.

**Historian/Sunshine:** Responsible for writing appropriate news articles for the Cross Creek newspaper, collecting pictures from various events for both scrapbooks and newspapers. She is also responsible for sending appropriate cards to members or "friends" of the group in case of illness or other happenings.